

**ABOUT THIS COURSE** 

Please select which course

## **Multicultural Resource Center of Massachusetts, Inc.**

425 Union Street, Level B, West Springfield, MA 01089 Tel: (413) 726-1352 E-mail: mrcmasshelp@gmail.com

# Path to Employment

# **Free Online and In-person Course**

**Starting July 2022** 

Thease select which course
time and date you would
like to attend from the
options on the right. The
course consists of 12
classes. Each group meets
four times for 2 hours (three
classes per zoom meeting).
This course is project-
oriented and includes
lessons, hands-on
assignments, discussion,
and supplementary links.
Offered on a monthly basis,
eight times.

#### ELIGIBILITY

This course is funded by
the Community
Development Block Grant
(CDBG) to provide benefits
to low- and moderate-
income households living in
West Springfield.

#### LANGUAGE:

English, Russian. There are bilingual (Russian/English) and English only sessions available. Please indicate upon registration your language preference.

### Date

- 1. July 11 21 2. August 1 – 111
- August 1 111
  Aug. 22 Sept. 1
- 4. September 12 22
- 5. October 3 13
- 6. October 24 Nov. 3
- 7. November 14 24
- 8. December 5 15

#### **Course Description:**

The course covers job search fundamentals such as web-based resources for resume and cover letter creation, online-based job search, social networking as a career-building tool, and is taught by a skilled bilingual instructor. The course will help participants with resumes, cover letters, and job interview preparation. Along with learning job search skills, participants will be able to practice using employment related vocabulary and will receive essential information about employment including communication skills, employment benefits, etc. Our bilingual staff will be available for individual job interview preparation sessions.

Time

Mon, Thur; 4 – 6 PM Mon, Thur: 4 - 6 PMMon, Thur;  $4 - 6 \, \text{PM}$ Mon, Thur; 4 – 6 PM Mon, Thur;  $4 - 6 \, \text{PM}$ Mon, Thur;  $4 - 6 \, \text{PM}$ Mon, Thur; 4 - 6 PMMon, Thur; 4 – 6 PM

Give us a call to find a time that fits your schedule! We are flexible.

After registration, you will receive a zoom link that you can use for the entire course. If you are unable to attend some of the classes within one single course, you can make up those classes at any of the next courses at your convinience.

#### **Register:**

https://forms.gle/7YyTnPsFN3kvGti77 or by email: mrcmasshelp@gmail.com

#### For more information:

Email: mrcmasshelp@gmail.com Phone: (413) 726 – 1352`

